

Kitchen and Bath remodels are more detailed than what they appear through the lens of the internet and TV programs. Here is a simplified checklist to help you stay on track through your remodeling adventure.

**Initial Contact** (1-5 Business Days; Homeowners typically reach out on weekends, holidays and, after hours)

- Website/Email/Phone

**Consultation** (1-10 Days; Coordinating busy schedules can be tricky)

- In Person in Office/Home (1-1.5 hours)
  - Review what Is/Isn't working
  - Discuss Possible Timeline/Investment and Process

**Schematic Design** (3-5 Weeks)

- Design Team Measures & Documents Existing Conditions (2-5 hours)
  - Designer draws existing home & virtual remodel of Kitchen & Bathrooms in computer
- Meet with Design/Contractor Team
  - Review Schematic Designs & Computer renderings
  - Discuss possible Timeline/Investment & Process

**Design Development** (6-12 Weeks)

- Materials Selections (2-8 Weeks depending on Homeowner's availability and process)
- Design Team's Behind the Scenes Work (3-4 Weeks)
  - Research & Spell out the material selections details
  - Integrate actual materials selected into drawings
  - Revise Schematic Drawings and add detailed notes/dimensions/plans/elevations for code compliance & accurate construction
  - Incorporate additional architectural/engineering details & calculations
  - Print & review pre-construction drawing drafts

**Pre-Construction** (7-10 Weeks)

- Review pre-construction drawings & scope of work with General Contractor (2-3 Weeks)
  - Revise/edit drawings as needed per walk-through conversations & discoveries
- Pre-Construction walk-through with Contractor and their team of trade contractors (4-5 Weeks)
  - Review draft of proposed construction agreement with General Contractor
  - Review construction agreement with Homeowner & General Contractor
- Finalize drawings for Permit Processing by General Contractor (1-2 Weeks)

**Materials Coordination** (4-10 Weeks)

- Review quotes & place materials orders (1-2 Weeks)
- Receive materials & check for accuracy/shipping damage & reorder as needed (4-30 Weeks)

**Construction Administration** (14-40 Weeks)

- Pre-Demolition In-Home kick-off meeting
- Weekly meetings
  - Know what to expect each week
  - Ask Questions
  - Rough Plumbing/Electrical placement walk-throughs
  - Cabinet/Lighting/Tile Layouts
  - Countertop/Shower door & other custom fabricated measures
  - Completion Punch-List

*Note: Timing varies by project and should be discussed in detail with your Design & Construction Team.*

*Design Set Match is not responsible for inaccuracy of this simplified checklist in relation to any specific remodel. Rev 2021*

